



Junior School Stage Leader: Head of P-2, Head of 3-4, Head of 5-6

Position Description

Role Summary

The core purpose of a Stage Leader is to ensure the holistic growth of every boy in their stage.

Leading teaching, learning and pastoral provision across two/three year groups, a stage leader will drive holistic student growth by developing and sustaining structures that enable personalised care for each boy and their development as powerful learners.

Central to the Stage Leader's work will be the development of world-class education through enabling impactful collaboration and through their attention to the professional growth of each member of the stage team. Stage leaders will endeavour to contribute and connect to global best practice.

This important middle leadership role will work closely with members of the Junior School Executive Team and take responsibility for the implementation of the school's strategic plan by turning theory into practice within each classroom. The role will be employed on a tenured basis for four years with the option of continuation for a second term after review.

Responsibilities

Teaching and Learning

A stage leader will be an exceptional teacher and an exemplar of best, evidence-based practice. They will have the skills to develop teaching and learning across their stage and will play a key role in ensuring all pupils in their stage receive exceptionally planned and delivered lessons that meet their individual needs.

Improve instructional quality within their stage by:

- Teaching 0.5 of a timetable – modelling excellence across all classrooms within the stage and not being based in one single class.
 - Teaching across English and Maths within their stage.
 - Support effective differentiation across their stage.
 - Playing a key role in leading curriculum development e.g. integration of new reading models.
- Coordinating with Director of Teaching and Learning to lead collaborative planning in the stage, ensuring the learning is documented according to school expectations.
- Developing meaningful windows into learning for parents.
- Coordinating with Learning Support regarding the support of identified boys.
- Leading a strategic approach to data analysis to ensure that planning is targeted to meet the needs of individual boys.
- Providing ongoing observation and professional feedback for members of the stage team.
- Teaching 0.2 CRT timetable – to allow consistency for the boys. 0.2 of each week will be allocated to covering for absences within the team and reduce the need for external CRT placements.

Pastoral Responsibilities

A stage leader will be supportive of class teachers in their role of building a safe and nurturing environment for all pupils that is built on mutual trust and respect. Stage Leaders will have 0.3 of their timetable dedicated to addressing the pastoral needs of their stage.

- Work alongside the Deputy Head to lead the building of excellent pupil culture and behaviour within the stage.
- Develop and sustain a layer of pastoral support for student behavioural matters that sits between the class teacher and the Deputy Head of Junior School.
- Fostering strong professional relationships and effective communication with all families within the stage.
- Lead and develop opportunities outside of the classroom to extend pupil learning and provide an enriching school experience within their stage e.g. Working with the Director of Co-Curriculum to develop Camps and Excursions.



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Safeguarding Responsibilities

In addition to meeting your core functions, duties and responsibilities as outlined, all staff are also required to:

- provide a welcoming and safe environment for children and young people
- promote the safety and wellbeing of children and young people to whom we provide services
- ensure that your interactions with children and young people are positive and safe
- provide adequate care and supervision of children and young people in your charge
- act as a positive role model for children and young people
- report any suspicions, concerns, allegations or disclosures of alleged abuse to management
- maintain valid 'working with children' documentation
- undergo periodic 'national criminal history record' checks
- report to management any criminal charges or convictions you receive during the course of your employment/volunteering that may indicate a possible risk to children and young people.

OH&S Responsibilities

All staff are also required to:

- take reasonable care for their own safety.
- take reasonable care that their acts or omissions do not adversely affect the health and safety of other persons.
- cooperate with any reasonable policy or procedure of the School in relation to health or safety at the workplace that has been notified to staff.
- report all incidents or hazards that may cause injury or illness, and any damage or maintenance requirements affecting the safety of the workplace or plant used at work.
- attend and participate in any OH & S training or in-service seminars arranged by the School; and
- engage openly with School in any consultation on OHS issues, or information brought to their attention, to assist the School meet its obligations under the OHS Act

Skills, Experience & Qualifications Required

- Outstanding teacher with proven record of improving student learning outcomes and developing curriculum.
- Clear understanding of evidence-based pedagogy – connection to current global educational discourse
- Demonstrated success in the pastoral care of primary aged children.
- Demonstrated ability to lead a team effectively.
- Demonstrated ability to utilise data to inform planning.
- Outstanding communication skills.
- Proven record of successfully engaging all stakeholders within a School environment.

Reporting To

Report to Director of Teaching and Learning (P-6) and Deputy Head of Junior School
Liaison with Director of Learning Support and Director of Junior Primary