



## Head of Physical Education - Junior School

### Position Description

#### Role Summary

The Head of Junior School Physical Education (PE) leads the delivery and evolution of an outstanding and impactful PE curriculum within the Junior School, championing the inherent benefits of physical activity and reinforcing the physical and emotional growth of primary aged boys.

Leading a small PE teaching team, the Head of Junior School PE works collaboratively to plan, document and resource engaging PE lessons for all year levels within the Junior School. The role also works closely with the Senior School PE department to ensure appropriate and relevant sequencing of curriculum.

The Head of Junior School PE collaborates with other staff within the Junior School to enhance programs across the entire provision and provide support to aspects of school life in which PE is relevant.

#### Responsibilities

- lead PE curriculum documentation and development
- lead the delivery of outstanding PE lessons across the Junior School
- lead the assessment and subsequent differentiation of provision to ensure access for every boy
- develop a scope and sequence within the PE curriculum that provides seamless transition to Senior School
- connect with all Junior School teachers to further develop the whole experience for each boy
- manage risk within the PE specialist space, working with key risk managers across the school to ensure appropriate risk assessment has been conducted
- liaise with the APS Sport Coordinator to identify opportunities for mutual benefit across programs
- engage with networks outside of Scotch College to help support and challenge PE provision within the Junior School
- be responsible for the management of PE equipment and booking facilities where appropriate

#### Safeguarding Responsibilities

In addition to meeting your core functions, duties and responsibilities as outlined, all staff are also required to:

- provide a welcoming and safe environment for children and young people
- promote the safety and wellbeing of children and young people to whom we provide services
- ensure that your interactions with children and young people are positive and safe
- provide adequate care and supervision of children and young people in your charge
- act as a positive role model for children and young people
- report any suspicions, concerns, allegations or disclosures of alleged abuse to management
- maintain valid 'working with children' documentation
- undergo periodic 'national criminal history record' checks
- report to management any criminal charges or convictions you receive during the course of your employment/volunteering that may indicate a possible risk to children and young people.



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#### OH&S Responsibilities

All staff are also required to:

- take reasonable care for their own safety;
- take reasonable care that their acts or omissions do not adversely affect the health and safety of other persons;
- cooperate with any reasonable policy or procedure of the School in relation to health or safety at the workplace that has been notified to staff;
- report all incidents or hazards that may cause injury or illness, and any damage or maintenance requirements affecting the safety of the workplace or plant used at work;
- attend and participate in any OH & S training or in-service seminars arranged by the School; and
- engage openly with School in any consultation on OHS issues, or information brought to their attention, to assist the School meet its obligations under the OHS Act.

#### Skills, Experience & Qualifications Required

- relevant tertiary qualifications in Primary Teaching (Physical Education an advantage)
- demonstrated expertise in the delivery of Physical Education programs
- demonstrated expertise in differentiation of learning for broad range of student ability
- excellent organisational and time management skills
- proficiency with technology and computer systems
- strong analytical skills with particular focused on data gathering and analysis
- ability to work collaboratively across teams, academic departments and with support staff
- excellent interpersonal, written and verbal communication skills
- well-developed organisational and time management skills
- relevant qualifications and/or training in child safety and wellbeing
- current Employee Working with Children check or VIT

#### Reporting To

Vice Principal - Head of Junior School

Director of Teaching and Learning (P-6)